

Indy Region Solo Worker Responsibilities

The SCCA or Sports Car Club of America is great place for the motorsports enthusiast to pursue his or her passion. Putting the events on requires a substantial amount of effort, and the club relies on the general membership for help in order to be able to hold these events.

Unlike in other forms of motorsports where there are drivers and workers, the participant of a Solo or Autocross actively participates in running the event by performing various kinds of work functions. A number of people are required for pre-event preparations, such as course set-up, tech inspection, and driver registration. A large group of people is needed during competition to staff the corner stations, timing and scoring, grid, etc., while another group is taking its runs on the course. Basically, participants take turns driving and working so that everyone can enjoy the event and have a good time.

Some of the specialty positions are assigned prior to the event. Please contact the Indy Region Solo Chair(s) or specialty chiefs for volunteering for these positions. The remaining worker positions are assigned during the event by the worker chief. The typical duration of a work assignment during the event is one heat.

Entrants MUST work an assignment during EVERY event. There are no exceptions – because our events cannot function otherwise. The “Per Event / Per Heat” type assignments must be worked at each event attended. If a “Year Long” type assignment is accepted but the person will be absent for an event, it is the assignment-holder’s responsibility to arrange for a substitute for that event. If an entrant decides to skip the assigned work assignment without approval (due to extraordinarily rare conditions) he/she is disqualified from the event, which could also have negative implications for participation in future Indy Region events.

It is generally accepted that a minimum of 25 workers ‘per heat’ are needed to safely execute a Solo event – dependent upon the unique situations at each Solo Site. This means if participant turnout is very low to an event, the ‘Per Event’ specialty Chiefs MAY also need to work a ‘per heat’ assignment to safely execute the event. At events with large participation, this may not be necessary.

The Indy Region Solo events are part of a points series with year-end championships and trophies awarded. In order to qualify for the year-end awards, the participant has to be an Indy Region member before the last event of the season and having worked in a specialty worker position.

The responsibilities of the various worker positions are listed below with explanations of tasks that help guide the person volunteering for this position. Contact the current Solo Chairs if you wish to volunteer at an upcoming event.

ROLE DESCRIPTIONS

Solo Program Chair (year long position)

Year-end qualifying position

The Solo Chair is ultimately responsible for the Indy Region Solo program and is the interface to the Indy Region SCCA Board. He/she sets the direction of the program, plans the season, and performs some of the critical tasks required to put on the region's Solo events. It is strongly recommended that the function of the Solo Program Chair be jointly performed by two or more people as Co-Chairs.

Specialty Event Chair (position filled per event)

Year-end qualifying position

The Specialty Event Chair is responsible for the administrative tasks of a specialty event (NOT the normal 10 events during the yearly Regional Solo Series). A specialty event might be a National Tour, or event where the SCCA puts on an event for a private payer. They make sure that all specialty worker positions are filled, that the people staffing the event know what their responsibilities are, and coordinates the efforts to make the event smooth-flowing and successful. The function of the Specialty Event Chair can also be jointly performed by two people as Co-Chairs.

Safety Steward of Record (position filled per event)

Year-end qualifying position

The safety steward assures safe operation of the event per the SCCA rules, and is listed on the Event Sanction Application to Nationals. This position requires training and licensing.

Chief of Courses (year long position)

Year-end qualifying position

The Chief of Courses is responsible for ensuring that course designs and set up occur for each event. They will recruit course designers and a set-up crew. They will review the venues and course design prior to the event and adjust as necessary for a safe, flowing course. This person may also have to work a "per heat" assignment.

Course Designer (position filled per event)

Year-end qualifying position

The course designer is responsible for assessing the site, and designing and setting up a suitable, safe, fun, and challenging course in the spirit of the SCCA Solo rules. In the process, the course designer needs to obtain approval for the course design from the safety steward, and Chief of Courses. This person may also have to work a "per heat" assignment.

Set-up (positions filled per event)

Year-end qualifying position

The set-up crew shows up early and helps setting up the equipment, which can include tasks such as moving equipment out of the Solo Bus, marking the cone locations on the course, and lining the course. This work assignment is performed in addition to the regular event "per heat" work assignment.

Chief of Registration (year long position)

Year-end qualifying position

The chief of registration oversees the registration process, makes sure that registration workers are assigned and understand the job requirements, all needed equipment and supplies are available and set up, and that the registration process is as pleasant and hassle-free for the competitor as possible. This person may also have to work a “per heat” assignment – typically in Timing and Scoring due to system familiarity.

Chief of Timing and Scoring (year long position)

Year-end qualifying position

The chief of timing and scoring sets up the T&S equipment, communicates with the worker chief to make sure that a sufficient number of T&S workers are available, assigns the individual functions, provides the individual workers with specific instructions. He/she makes sure that the T&S operations are performed smoothly and without any glitches, and provides lap times and class standings to the competitors in a timely manner.

Timing and Scoring (positions filled per heat – minimum of 4)

The timing and scoring workers assist in recording run times by operating the T&S computer or manually recording time, radio communications, radio coordination of course workers, assigning cone penalties as called in by the course workers, announcing, and distributing times and class standings to the competitors.

Chief of Tech (year long position)

Year-end qualifying position

The chief of tech ensures that a team of tech inspectors is at each event and are prepared for technical inspections. He/she is responsible for administering the Annual Tech program and making sure the appropriate supplies are on hand for tech inspections. This person may also have to work a “per heat” assignment.

Tech Inspector (positions filled per event)

The tech inspector checks competing cars for safety based on the SCCA Solo rules prior to the start of competition. This person may also have to work a “per heat” assignment.

Worker Chief (year long position)

The worker chief is responsible for staffing all other worker positions during the event. He/she assigns work responsibilities in a timely manner according to the skills and abilities of the individual. This person may also have to work a “per heat” assignment.

Grid Worker (positions filled per heat)

The grid worker directs traffic in grid, and is responsible for getting cars to the line in a timely manner (grouped by class), while maintaining a safe environment.

Course Worker (positions filled per heat)

The course worker monitors the course and the cars that are competing, sets the course back up after cones get hit, and communicates cone penalties to Timing & Scoring, while maintaining a safe environment.

Starter (position filled per heat)

The starter sends off the cars in a safe distance, but quickly enough in order to assure a smooth-running event without unnecessary downtime. The starter communicates with Timing & Scoring and monitors the course.

Chief of Waivers (year long position)

Year-end qualifying position

The Chief of Waivers is responsible for ensuring each participant has signed the SCCA waiver according to the requirements of the SCCA insurance coverage with regard to Solo events and is wearing the required wristband. The Chief of Waivers is listed on the Event Sanction Application to Nationals. This person works a “per heat” assignment – most likely waiver duty.

Clean-up (position filled per event)

Year-end qualifying position

The clean-up crew stays after the event and helps putting away in the equipment, which includes tasks such as picking up cones and loading them into the Solo Bus. This work assignment is performed in addition to the regular event “per heat” work assignment.

Chief of Bus (year long position)

Year-end qualifying position

This position is responsible for upkeep and maintenance of the bus and ensures it is in running order. They purchase gas, oil, fluids, and propose maintenance to the Solo Chief and BoD. They are responsible for ensuring the bus arrives at events and is stored again after events. This person may also have to work a “per heat” assignment. This position is often the same person as the Chief of Equipment.

Chief of Equipment (year long position)

Year-end qualifying position

This position is responsible for making sure the equipment (radios, displays, cones, supplies, etc) is in good working order for an event. This includes recharging batteries (marine and radio), checking timing cord continuity, and making appropriate repairs and/or purchases to ensure equipment works. This person may also have to work a “per heat” assignment. This position is often the same person as the Chief of Bus.

Rookie Coordinator (year long position)

Year-end qualifying position

Prepares materials pre-event and mans novice station to help new people find their way around and event. Recruits workers to help with course walks and holds novice meetings prior to regular drivers meeting. Looks for new ways to attract and retain new participants. This person may also have to work a “per heat” assignment.

Chief of Trophies (year long position)

Develops ideas and presents proposals and costs before season starts. Ensures trophies are ready for each event. Hands out trophies at the end of events. This person may also have to work a “per heat” assignment.